

Change of Records

Sun Life Assurance Company of Canada, Group Retirement Services
 10123 99th Street, Suite 1100, Edmonton AB T5J 4H4
 www.sunlife.ca

Plan Sponsor information

Name of Plan Sponsor	Client ID	Plan	Policy number	Product
UNIVERSITY OF NORTHERN BRITISH COLUMBIA	C092R	01	62354-G	DCPP

1 Participant information

Name of participant (first, middle initial, last)	Social insurance number

2 Change of Address

New Address		Effective Date (d/m/y)
City	Province	Postal Code

2 Change of Name

Please change my name to the following: (first, middle initial, last)

3 Change of Marital Status

I hereby certify that, at the time of this declaration based on the applicable definition of spouse:

I have a spouse (includes common law spouse)

Last Name: _____ First Name: _____ Date of Birth (d/m/y) _____

I do not have a spouse. *(Should my spousal status change in the future, I will notify the Plan Sponsor.)*

4 Beneficiary designation

The following caution is required by Manitoba law. It may also be applicable in other jurisdictions.

Caution: Your designation of a beneficiary by means of a designation form will not be changed or revoked automatically by any future marriage or divorce.

Should you wish to change or revoke your beneficiary in the event of a future marriage or divorce, you have to do so by means of a new designation.

This designation applies to all benefits under the Plan which are not, by law, payable to the surviving spouse. As beneficiary for benefits due on my death, I, the Participant, revoke any previous beneficiary and name instead:

Name of beneficiary	Relationship to the participant	Percentage
---------------------	---------------------------------	------------

Where Quebec law applies, a spouse beneficiary is irrevocable unless you make the designation revocable by checking here: Revocable

Note: If you have a spouse when you die, the law may stipulate that the death benefit for any locked-in funds be paid to the spouse. If you wish to name your spouse for all benefits, please ensure that you complete the above beneficiary designation.

To appoint a trustee or administrator for a minor beneficiary, complete the 'Appointment of Trustee or Administrator for a Minor Beneficiary' form.

5 Signature of authorization

Signature of participant	Date (d / m / y)
X	